CACoP Forum meeting 45

13 December, 10:00 – 12:00 Teleconference

Draft Minutes

Attendee	Representing
Tina Pearce (TP) *(Chair)*	Gemserv
Charlotte Riddick (CR) *(Secretary)*	Gemserv
David Kemp (DK)	SEC
Ivar Macsween (IM)	BSC
Milly Lewis (ML)	CUSC, Grid Code, STC
Dylan Townsend (DT)	DCUSA
Karen Visgarda (KV)	UNC
Christopher McCann (CM)	D-Code
Jennifer Semple (JS)	Ofgem
Colette Baldwin (CB)	REC

1. WELCOME AND INTRODUCTIONS

The Chair welcomed attendees to the meeting.

Apologies were received from *Mike Fenn (MF)* of the *SEC* and *Talia Lattimore (TL)* of the *IGT UNC*.

2. MEETING 44 MINUTES 08/11

KV advised that the minutes included Yvonne Reid-Healy (YR-H) as an attendee, however they were not present and should be replaced in the minutes with Karen Visgarda (KV). This change has subsequently been made.

No comments were received on the draft minutes for the November 2022 CACoP Forum meeting. These minutes will be finalised and circulated with the post-meeting documentation for the December 2022 meeting.

3. ACTIONS UPDATE

Start date.	Action	Action Owner	Update	Deadline	Status
41/02	All Codes to provide their updates to the Horizon Scanner document	All	All Codes provided updates following November meeting	8 November 2022	Propose to close
42/01	CM to send D-Code proposal form to CB to be incorporated into the matrix and distributed as final to all Codes.	CM, CB	Completed – CM confirmed at November meeting	11 October 2022	Closed
42/02	MF to provide survey guidance document to members prior to the October CACoP meeting.	MF	Sent with November meeting materials	11 October 2022	Closed
42/03	TP to catch up with former CACoP Forum members to validate the purpose of introducing the Horizon Scanner.	TP	Update sent with November post-meeting documentation	11 October 2022	Propose to close
42/04	ML to share revised template and all Codes to provide feedback.	ML	Template sent – Forum agreed at November meeting to adopt changes	8 November 2022	Closed
43/01	MF to send simplified Horizon Scanner template to DT and YR-H.	MF	Template sent.	8 November 2022	Closed
43/02	All Codes to review industry process diagrams provided. TP to share on CACoP website following review and amendments.	All	Supplier appreciated CACoP's support on this. See slides 8 & 9. Once completed, TP will work with DK to publish these diagrams on the CACoP website.	~~8 November 2022~~ 31 January 2023	Open
43/03	JS to provide updates to MF on Code Governance Reform and the delays to the Energy Bill.	JS	Update provided and included in October newsletter.	24 October 2022	Closed

The Chair (TP) presented action 43/02 to publish diagrams on the CACoP website so they are accessible to anyone wanting detailed understanding of how Codes work. TP advised that she and DK would carry this action forward.

OPEN ACTIONS FORUM WORKSHOP (03 MAY 2022)

Start date.	Action	Action Owner	Update	Deadline	Status
38-0305/04 3 May 2022	Codes to look at ways of digitalising their online platforms	All relevant Codes	TL advised that any change would require a contract extension as it is dependent on expanding the scope of IGT UNC duties. Codes have agreed to look into this.	Ongoing	Propose to close

TP noted that action 38-0305/04 about the workshop on the 3 May would stay open as an ongoing item until IGT UNC (TL) decided to look at digitising the online platform. Following the meeting, it was agreed with DK that there was no need to keep this open as the action on IGT UNC is not within the scope of the Forum. The incoming Chair (DK) will propose to close this action at the next meeting.

The Forum **NOTED** the updates and **AGREED** any actions marked Propose to Close can be closed.

4. CROSS-CODE STEERING GROUP UPDATES

CB noted one change on the Independent Gas Transporters (IGT) Uniform Network Code (UNC) had been raised on an outstanding UNC cross-Code change. CB noted no new cross-Code changes from the Balancing and Settlement Code (BSC) and noted the interest in issue 104 about extending the radio teleswitch service cost recovery arrangements under the BSC. CB noted that the Distribution Connection and Use of System Agreement (DCUSA) have two changes related to the Market-wide Half Hourly Settlement (MHHS) programme 415 which are being worked on. These changes are the replacements to the data flows (D0212 and D0315) on super customer billing and invoices post MHHS. CB noted no new Smart Energy Code (SEC) changes but noted a change for the REC (R0083) is proposed to remove or replace the top line of the supply number with alternative data.

ML noted the introduction of Competitively Appointed Transmission Owner (CATO) modifications across all three Codes: Connection and Use of System Code (CUSC) CMP403 and CMP404, Grid Code GC0159 and System Operator Transmission Owner Code (STC) CM086 and CM087. ML discussed codes from Grid Code and stated that GC0141, which came from the power outage in August 2019, will have an impact on the System Operator Transmission Owner Code STC due to the proposal of Workgroup Alternative Grid Code Modification (WAGCM) 14.

ML noted that GC0156, Facilitating the Implementation of the Electricity System Restoration Standard, has gone into workgroup consultation and there is a webinar available on the website[1] on this. ML also noted the implementation of the BSC gas deficit modification GC0160 and that there will be a Post Implementation Review (PIR) with Elexon to understand the lessons learnt from this. ML will update CACoP on this at the next meeting.

[1] https://www.nationalgrideso.com/industry-information/codes/grid-code-old/modifications/gc0156-facilitating-implementation

CM noted the release of the 156 Distribution (D)-Code equivalent consultation which is open until 13 January 2023. CM noted that any feedback on this would be welcomed.

CM also noted an associated D-Code change has been raised from the DCUSA modification 405 called 'Connections In Constrained Areas' which will have a cross-Code impact. CM noted that it is part of a sweep from 404-407 and will have implications on the technical obligations of the members.

The Forum **NOTED** the updates.

Action 45/01: A member (ML) to update CACoP on the lessons learnt from the PIR with Elexon for the BSC gas deficit modification GC180 implementation.

5. HORIZON SCANNER DOCUMENT

TP noted that the Horizon Scanner has been updated over the past four months. At the last meeting ML shared a simplified version of the Horizon Scanner.

ML noted that the timescales on the document have been changed from red to blue.

UNC (KV) informed CACoP that on the next document the view on hydrogen products will be updated. BSC (IM) suggested that BSC could be taken off the list as lead code on the next document.

All members were happy with the updated version and TP will publish the document post-meeting.

The Forum **NOTED** the updates.

Action 45/02: The Chair (TP) to publish the Horizon Scanner document.

6. CACOP FORUM GOING FORWARD

TP recapped that at the last meeting they agreed to discuss the purpose of CACoP going forward. TP noted that a member (DK) will be taking over as Chair from January 2023.

CB noted that CACoP fulfilled a necessity for code parties e.g., the central modifications register and the role of Code Administrators working together. CB observed that CACoP processes can take a long time to progress and that perhaps more clarity and purpose in its objectives could be presented in 2023.

IM advised that concerns had been raised in feedback received on issue 102 over the value for money of CACoP activity compared to e.g., Cross Code Steering Group (CCSG). IM suggested reporting metrics could be used to determine how CACoP is used by the industry. IM highlighted previous website statistics and suggested CACoP could create targets to work towards.

KV highlighted the cross-Code information structure and the importance of CACoP's monthly discussion of this.

ML observed that CACoP was most valuable when they did best practice sharing on issues across Codes. ML suggested the whole industry could benefit from increased openness in CACoP.

DRAFT

Ofgem (JS) noted the importance of the CACoP Forum discussing changes that could improve the ways of working, particularly cross-Code working, but would encourage the Forum to be mindful of the ongoing energy code reforms as well. JS queried whether the CACoP minutes or agenda were published on the website. TP noted that they were not but that this could be done.

DK agreed with the points discussed and noted that the Forum was first set up with the intention as a discussion group between the Codes. DK suggested it would be beneficial to bring it back in this direction. DK agreed that when CACoP presents as an informal meeting of Code Administrators, the most meaningful discussions are around issues such as cross-Code surveys or improving consultation responses. DK also noted that the CCSG looks at the actual cross-Code day-to-day work, except from Grid Code or D-Code, and so CACoP can be more discussion-based. DK also noted that any duplication between CCSG and CACoP needs to be avoided.

DK suggested CACoP moved to bimonthly meetings to give a chance to digest and prepare for the Forum so more meaningful conversations could be held. Most members agreed with this and welcomed the idea of bimonthly meetings. CB agreed with DK but cautioned bimonthly meetings may cause time to be lost in between meetings and they must avoid one month being ignored and use the interval for workshops or development activities. ML suggested monthly meetings could be scheduled but if the agenda was limited, the meeting could be cancelled. IM pointed out some meeting agendas can be set ahead of time e.g., the next Horizon Scanner update. CM highlighted that in bimonthly meetings a large proportion of the meeting would be dedicated to the Horizon Scanner update. CB suggested they could use the 'non-meeting month' to develop Horizon Scanner work or to run a workshop to go through this. DK suggested doing this could take up the same time as holding monthly meetings and that cancelling meetings would hinder members from planning ahead. DK proposed that CACoP trial bimonthly meetings and if they do not work, they can be reversed. The next meeting will therefore be scheduled for February 2023. ML suggested creating a calendar and aligning CACoP bimonthly meetings to other agendas e.g., the Horizon Scanner for CUSC and Grid Code. DK proposed CACoP should move to a more monitored dynamic work plan and move away from an annual work plan.

TP queried whether Ofgem (JS) could provide insight into the Code reform and if CACoP members could then review how things are done from a change point of view. TP suggested CACoP and Ofgem could work together more on this and proposed that DK followed up on this in 2023. JS will take this to Ofgem and update CACoP on their response. DK agreed and noted they would work with JS on this.

DK noted all points made in the discussion and advised that they will update the terms of reference and dynamic work plan. DK asked members to email if they had any thoughts on the work plan and the Forum will review in February 2023.

The Forum **NOTED** the updates.

Action 45/03: TP will implement the minutes and agenda of CACoP meetings being published onto the website going forward.

Action 45/04: JS and DK will discuss impacts from Code reform and JS will update CACoP from an Ofgem perspective at the next CACoP meeting.

Action 45/05: DK will update the terms of reference and work plan for the CACoP Forum.

DRAFT

7. ANY OTHER BUSINESS

PUBLISHING MORATORIUM

JS noted there was a publishing moratorium over the festive period beginning on 15 December 2022 and they will begin to publish again on 4 January 2023.

ENERGY CODE REFORM

JS updated members on the energy code reform and that the Energy Bill is on track and will be driven forward in parliament this session. JS advised that the energy code reform call for input should be published ahead of the Christmas moratorium subject to the necessary sign-off processes, seeking views on the approach to Code consolidation and the content of the Code Manager licence conditions. It will also seek views in the role of stakeholders as part of the stakeholder advisory forums as well.

The Forum **NOTED** the updates.

The next CACoP Forum meeting will be held on 14 February 2023.

The Chair (TP) thanked everyone for attending and closed the meeting.

DRAFT